



## North Dundas District Intermediate School

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July 18, 2011

Dear Parents and Guardians,

I am pleased to be able to update you on our preparations at North Dundas for September 2011 as we transition to a grade 7-12 school. We are all looking forward to moving ahead with this opportunity to advance and enhance the learning of our grades 7 and 8 students, acknowledging that they are at a unique and special time of their journey in school and life. The school has undergone some major renovations to ensure that learning will continue to occur for all students.

North Dundas will be built within a "Soft Segregation" model. In other words, the grade 7 and 8 students will spend the majority of their time on the second floor, while the grade 9 to 12 students will occupy the first floor. Students in grades 7 and 8 will be under direct supervision at all times during the day. Resources throughout the school will be available to all students.

### Lockers

Assigned lockers for students in grades 7 and 8 will be on the second floor of the school. Assigned lockers for students in grades 9 to 12 will be on the first floor of the school. We have replaced a large number of lockers to accommodate this plan. Locks will be provided by the school for all students.

### Classrooms

Grade 7 and 8 classrooms will be on the second floor; however, students will also enjoy access to science labs, the music and art rooms and the gym, which are all on the first floor of the school. The majority of classrooms for grade 9 to 12 students will be on the first floor with the exception of four classrooms on the second floor that these senior students will need access to.

### Technology

A computer lab for students in grades 7 and 8 will be available on the second floor. In addition, every grade 7 and 8 classroom will have a Smartboard to enhance student learning. Our renovations have provided an extra computer lab on the first floor to accommodate the grade 9 to 12 students and their classrooms have been provided with 13 Smartboards. All students will also have access to a brand new 30-unit IPAD lab.

### Outside Area/Bus Zone

All buses will load/unload on the west (cemetery side) of the school. The area on the west side will be closed off during the school day so that our grade 7 and 8 students will have an outdoor activity area that will include both a paved and a field area. Grade 9 to 12 students will not have access to this area during the day.

Parking for staff, students and parents will continue to be provided in front of the school and on the east side of the school beside the track and tennis courts.

### Stairwells

There are three stairwells to the second floor of the school. The north stairwell off the west parking lot will be designated as the grade 7 and 8 stairwell. Grade 7 and 8 students will use this stairwell as their entrance to the second floor classrooms and lockers, to the gym area, and to other classrooms that they will be using. The grade 9 to 12 students will be prohibited from using this stairwell and will need to use the two sets of stairs at the south end of the building when accessing the second floor.

### Food Services

The cafeteria will be available for the grade 7 and 8 students at lunch. Cafeteria services will continue throughout the day for the grade 9 to 12 students. In September, we will expand on our "Breakfast for Learning" program to ensure that all students in grades 7 to 12 will have the energy to learn.

### Learning Commons

The Learning Commons (commonly referred to as the library) will be available to all students in the school. The Maple Ridge library resources will be integrated into the North Dundas collection.

### Physical Education

The main gym of the school will be available to all students. We have also created a large multi-purpose room which can be used for a number of functions including, but not exclusively, physical activities. Of course, NDDHS has two soccer fields, the track, and additional open areas outside that may also be used for physical activities.

### Main Office

The school office will continue in the same location, where Ms. Banks (Principal, North Dundas Intermediate), Mr. Trasuk (Principal, North Dundas Secondary) and Mr. Cole (Vice-Principal) will be located. All students will report to the main office as needed. Parents who are visiting the school are also asked to check in at the main office.

### Daily Schedule

The daily schedules for grade 7 and 8 students and for grade 9 to 12 students will follow very similar time lines, with some slight changes to allow for separate lunch periods. Bells will ring in each area of the school to reflect the differing schedules. Grade 7 and 8 students will have similar instructional time in the morning and afternoon. The grade 7 and 8 lunch/recess will occur at 11:00 a.m.

Grade 9 to 12 students will have three instructional periods in the morning and one instructional period after the lunch break. Their lunch break will begin at 12:15 p.m.

INTERMEDIATE - Grades 7- 8			SECONDARY - Grades 9-12	
Period A	8:15 - 9:35		Period A	8:15 - 9:30
Break	9:35 - 9:40		Break	9:30 - 9:35
Period B	9:40 - 11:00		Period B	9:35 - 10:50
Lunch	11:00 - 11:20		Nutrition Break	10:50 - 11:00
Recess (outside)	11:20 - 11:40		Period C	11:00 - 12:15
Travel Time	11:40 - 11:45		Lunch	12:15 - 1:00
Period C	11:45 - 1:00		Period D	1:00 - 2:15
Break	1:00 - 1:05			
Period D	1:05 - 2:15			

### Tuesday, September 6, 2011 (First Day of School)

Grade 7 and 8 students are to report to room 130, our large multi-purpose room. Grade 9 - 12 students are to report to the cafeteria to pick up their timetables.

I would like to encourage you to take a moment to visit our school's website at [www.nddhs.ca](http://www.nddhs.ca) or to follow us on twitter at northdundasdhs. I think you will agree that our website has become a valuable source for school announcements, news items and other school information and will become increasingly useful as an information source as we proceed into next year.

On behalf of the staff and students at North Dundas, we wish you an enjoyable summer and look forward to seeing everyone back at school on Tuesday, September 6, 2011.

Sincerely,

*Debbie Banks,*  
Principal, North Dundas Intermediate

*Geoff Trasuk,*  
Principal, North Dundas Secondary