



**Almonte and District High School
School Council Meeting Minutes
October 3, 2011
7:00 – 8:30 pm, Library Mezz.**



Mission Statement
We Develop Responsible, Innovative Citizens in a Positive Learning Environment

Attendance – Laurie McCabe, Maureen Dagg, Melissa Kerwin, Jannine Atkinson, David Bentley, Christine Goodman, Geoff Baskwill

Call for Nominations / elections

Geoff Baskwill was nominated for the position of Chair and in the absence of other candidates was acclaimed.

Old Business / Parent Reaching Out project and tools

Laurie reported that the contact for the Parent Reaching Out toolkit had been away and there was no estimate on a timeline for receiving the kits. **UPDATE:** these have been received and sent out with students.

Old Business / School Success Plan

Laurie reported on the progress that has been made on the School Success Plan and provided an example plan from the administration. The planned deadline for submitting the full plan for all departments was Friday, October 7.

There was some discussion of the specific topic of math success. Laurie explained that teachers are doing pre-assessment of students to identify gaps in prior knowledge and working with small groups to provide support, as well as providing additional time outside of regular classes for students who have questions. They can also refer to the Student Success Team or peer tutors.

Old Business / Communication

Teacher email addresses will be posted on the school website - **ACTION** Laurie.

Stuff For Students information sheets are sent out as items accumulate.

Principal’s Report

Laurie provided a very detailed report on goings-on in the school (see separate report), including:

- a report on the September 20th meeting to discuss the transition of ADHS to a 7-12 school in 2012
- a flowchart describing the student support structure at ADHS
- an update on the Band For Credit program



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Staff Representative Report

No report at this meeting. **ACTION** Melissa will provide an update at the next meeting on teachers’ thoughts related to the School Success Plan, including any areas where School Council or parents may be able to help.

Student Representative Report

No report at this meeting as both appointed Student Representatives (Ben Church and Adrian Schut) were away representing ADHS at a robotics competition in London, England.

New Business / Committee Formation

Discussion of the need to form committees to address specific project areas and report back to the council as a whole. All members of council will be copied on communications, but each committee will be asked have one person to head up the project.

- 7-12 Transition Committee: Geoff
- Parent Reaching Out Committee: Maureen
- Student Success Plan: Geoff

Newsletter content

Geoff to provide a brief update for the October newsletter by Tuesday morning.

Agenda items for next meeting

Geoff will send out a proposed agenda for the next meeting on October 20th, including the following:

- Communications
- Discussion of ideas for increasing involvement in School Council, looking at other schools for best practices

Discussion and agreement that we should schedule 90 minutes for the next meeting.

Next Meeting	<ul style="list-style-type: none"> • Monday, November 7, 2011 • 7:00 – 8:30 pm in MEZZ 	Everyone Invited
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